

Williamsburg Music Association

November Meeting Minutes

Date	11-1-2011	Time	7:00p.m.	Location	High School Band Room
Members Present:	Faculty Members: Steve Manning Adam Hoffmann XKatie Ashelin Tom Landeros Cabinet: X Rhonda Phillips (Secretary) X Ann Rackow (Treasurer) Parent Members: David Rackow, Betheen Groepper, Travis Ryan, Stacia Koppenhafer, Michelle Blythe, Kristi Fischer, Bill Houlihan, Tammy Houlihan, Karin Schulte, Patti Truster				
Leader:	Music Faculty	Recorder:	Rhonda Phillips		
Agenda Item	Topic of Discussion			Action/Follow-up	
Cabinet Members	<ul style="list-style-type: none"> Katie Ashelin opened the meeting. 			Steve Manning was not able to attend as it was at the same time as the musical dress rehearsal.	
Approval of Minutes from previous meeting	No October minutes to approve.				
Presentation and Approval of Treasurer's Report	Ann had Treasurer's report, but there was no formal presentation or approval of said report.				
Old/Unfinished Business	No Old/Unfinished Business presented.				
New Business	President/Vice President Needed!!!			Betheen Groepper – President Stacia Koppenhafer & Michelle Blythe - Co-Vice Presidents	
Music Report	Katie discussed: <ul style="list-style-type: none"> Choral Music Schedule (Highlights) Can be found on the Music Website www.raidermusic.com The musical "Once Upon a Mattress" will run November 3rd-5th shows at 7:30 Volunteers Needed: <ul style="list-style-type: none"> * 2-3 parents each night to help set up/maintain dessert table and watch donations 			Rhonda Phillips-Thurs night Stacia Koppenhafer-Fri night Michelle Blythe/Kristi Fischer-Sat	

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	<p>* 1-2 parents each night to make punch (will be reimbursed)</p> <p>* 1-2 parents each night to provide napkins, plates, and cups (will be reimbursed)</p> <ul style="list-style-type: none"> • Many parents (and student cast members) each night to bring baked goods for dessert table <p>Volunteers should be there by 7pm for set-up and (if possible) at intermission to maintain and refresh desert table/punch bowl.</p> <p>* Bring free-will donations to Steve and the end of the night</p> <p>Christmas in Williamsburg Grand Concert – Sunday, December 4th, two shows: 3pm and 5:30pm</p> <p><u>Ways to be involved: volunteer, play, or sing</u></p> <p><u>Instrumentals</u> – contact Mr. Manning if interested</p> <p><u>Singers</u> – rehearsals start Sunday, November 13th at St. Paul’s Methodist from 2-4 and continue through the 20th and 27th, evening rehearsal on Thursday, Dec 1 and the afternoon of Saturday, Dec 3rd</p> <p><u>Volunteers Needed:</u></p> <ul style="list-style-type: none"> * Chair set-up on Friday, December 2nd after school * Decorations Committees <p>(need a chair and volunteers for each: Hallway/entry, wreath, and backdrop) Committee Chair just helps coordinate volunteers and supplies; double-check supplies before starting/buying. Usually decorate starting Saturday, Dec 3rd (morning)</p>	<p>night Kristi Fisher will take care of the punch purchase for all 3 nights Ann Rackow will purchase cups for all 3 nights Houlihan’s will purchase plates and napkins for all 3 nights Sign-up lists were given to Stacia and she will make reminder calls to those that signed up.</p> <p>Chairs: Wreath - Ann Rackow Backdrop - Bill Houlihan Hallway/entry-Bethen Groepper, Stacia Koppenhafer, Michelle Blythe</p> <p>A complete volunteer list will be emailed out to the Chairs of the</p>

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	<p>K-1 Move to Mary Welsh As of now we will need to find our own “moving crews” and Ms. Ashelin is in need of parental/student help moving boxes and big items (clavinova, instrument shelves, desk).</p> <p>This will happen somewhere near the end of December/end of 1st semester (Jan).</p>	<p>committees.</p> <p>Ms. Ashelin will let us know the exact date so we can help out with the move. Many members were willing to help.</p>
Band Report	No report presented.	
Bills to Approve	None submitted.	
Other	None discussed	
Meeting Adjourned	<p>Next meeting will be held December 1st (Thursday), 2011 at 7:00 p.m. in the Band Room.</p> <p>Future meeting dates: January 5, Thursday February 2, Thursday March 8, Thursday – this one will need to be moved as there is a choir concert this night. Please watch for revised date in the near future. April 12, Thursday, May 3, Thursday</p>	<p>If you have any agenda items please send to Mr. Manning, Mr. Hoffmann and/or Ms. Ashelin</p>